

CONSTITUTION

Swan Valley Handgun Club Inc.

April 22, 2017

ARTICLE I - GENERAL

- 1.01 The organization shall be called The Swan Valley Handgun Club Inc. (SVHGC) Incorporated in the Province of Manitoba. Corporation No.2552027.
- 1.02 The mailing address of the SVHGC is Box 643, Swan River, Manitoba, R0L 1Z0.
- 1.03 The physical location of the outdoor range is NW¼,5-37-26W,Rural Municipality of Minitonas, Manitoba.
- 1.04 The fiscal year of the organization shall be January 1 to December 31.
- 1.05 This Constitution supersedes and replaces all previous Constitutions.

ARTICLE II – PURPOSE

- 2.01 Provide a venue and organization for shooting enthusiasts.
- 2.02 Promote better knowledge of safe handling, proper care, and safe use of firearms.
- 2.03 Encourage and promote competitive target shooting and practical skills with firearms.
- 2.04 Promote the development of the characteristics of honesty, good fellowship, self discipline, team play and self reliance, which are essentials of good sportsmanship.
- 2.05 To promote the conservation of wildlife and natural resources.

ARTICLE III – MEMBERSHIP

- 3.01 Membership shall be open to all persons 18 years of age or older and must hold a valid Possession Only License (POL) or, a valid Possession and Acquisition License (PAL).
- 3.02 A Member in good standing is defined as a Member as outlined in 3.01 and whose annual dues are paid up to date in accordance with Article 10.02 and Article 10.03. In addition, members in good standing must participate in the activities of the club. A member in good standing shall attend at least one of the two General Meetings during the year and attend the range at least twice during the summer shooting season.

3.03 New Members must enroll in person at either the business contracted for the enrollment of members, or in person with a member of the executive equipped to take new Member enrollments. At the time of enrollment, the new enrollee must produce a valid, PAL or Restricted PAL, and indicate on the enrollment form that he/she has shown the person doing the enrollment that original document.

ALL NEW ENROLLMENTS MUST BE IN PERSON – NO MAILINGS

Returning Members must renew their membership in person at either the business contracted for the enrollment of members, or in person with a member of the executive equipped to take Returning member renewals. At the time of renewal, the returning member must produce a valid, PAL or Restricted PAL, and indicate on the enrollment form that he/she has shown the person doing the enrollment that original document.

ALL MEMBERSHIP RENEWALS MUST BE IN PERSON- NO MAILINGS

3.04 Members in good standing are entitled to all benefits as outlined in the Constitution.

3.04 A Member may be suspended and/or expelled, either temporarily or indefinitely, for the Following reasons;

- (a) The Member willfully violates this constitution or the rules or regulations enacted by the Executive from time to time.
- (b) The Member is convicted of a violation of firearms legislation.
- (c) The Member conducts himself/herself in any manner injurious to the reputation or good order of the Club.
- (d) The Member fails to adhere to safe firearm practices or to the safety direction of the Firearms Officer or Executive member during Club range events.

The suspension and/or expelling of a Member shall require a majority vote of the Executive.

The Member subject to the vote shall be informed in writing of the decision of the Executive.

Any suspended/ expelled member shall have the right to appeal the decision of the Executive at the next Annual General Meeting. This appeal will be subject to Member vote, and the decision of the General Membership shall be final and binding.

ARTICLE IV – THE EXECUTIVE

- 4.01 The Executive Council of the Swan Valley Handgun Club Inc. shall consist of a President, Vice-President, Secretary, Treasurer and Two Directors at Large.
- 4.02 Persons on the executive must have a restricted PAL. This is to qualify them on making decisions regarding safety, rules, and operation of a range for restricted weapons.
- 4.03 The Executive shall be elected at the Annual General Meeting for a Two year term. The next election year will be deemed April 2019. Elections for President, Treasurer and 1 Director at large will take place in odd numbered years and elections for Vice-President, Secretary, and 1 Director at large shall take place in even numbered years. Members may serve any number of successive years on the Executive. Any position not filled at the Annual General Meeting or in case an executive position becomes vacant the Executive shall appoint a replacement for the remainder of the term.

ARTICLE V – MEETINGS

- 5.01 At least two general meetings per year shall be held at the call of the President. One meeting, the Annual General Meeting will take place in the month of April each year and an End of the Season General Meeting will take place on or around the third week in the month of November. Any additional meetings may be called by the President, two Members of the Executive, or five Members in good standing and must present the request for the meeting to the President in writing. Notices to all Members must be sent out 7 days before meeting. The President or group calling the meeting shall make every effort either by e-mail, regular mail, phone, posting on the SVHGC face book page, or in person to give notice of the meeting.
- 5.02 The date and place of general meetings shall be at the call of the present President or Executive.
- 5.03 Quorum for general and special meetings shall be 10 members including the Executive Members present.
- 5.04 The Swan Valley Handgun Club Inc. meetings shall be governed by Robert's Rules of Order in all matters not provided for by the constitution. Minutes of meetings shall be made available to all members as soon as available after the meeting.
- 5.05 Committees may be appointed as necessary by the Executive.
- 5.06 Executive meetings may be called by the President or any Executive Member in order to conduct the business and affairs of the SVHGC. A quorum for Executive meetings shall be three.

ARTICLE VI – DUTIES OF THE EXECUTIVE

6.01 President

- (a) Shall preside at all meetings.
- (b) Shall hold a Restricted PAL.
- (c) Serve as ex officio of all committees.
- (d) Shall prepare an agenda for meetings called by him or her and ensure that an agenda is prepared for meetings called by Members.
- (e) The President shall have the right to vote. In the event of a tie the vote shall be deemed lost.

6.02 Vice President

- (a) Shall in the absence of the President perform the duties of the President.
- (b) Shall hold a Restricted PAL.
- (c) Carry out other duties as assigned by the President.
- (d) Should both President and Vice President be absent the Executive shall appoint one of its members to perform the duties of the President.

6.03 Secretary

- (a) Shall hold a Restricted PAL
- (b) Shall record and preserve minutes of all meetings including the Annual Meeting.
- (c) Shall keep on file all correspondence and reports belonging to the SVHGC. All such correspondence and reports shall be made available to the membership when requested.
- (d) Shall issue notice of all meetings.
- (e) Carry out other duties as assigned by the President.

6.04 Treasurer

- (a) Shall hold a Restricted PAL.
- (b) Shall administer all funds for the SVHGC.
- (c) Shall prepare and present an up to date financial report of the SVHGC at least once a year. The financial report shall be in writing and distributed to all members prior to the start of the meeting.

6.05 Director at Large

- (a) Shall hold a Restricted PAL.
- (b) Shall perform such duties as assigned by the President and/or Executive.

6.05 The Executive shall be responsible for the establishment and revision of rules, regulations, procedures, forms, etc for the safe operation of the Swan Valley Handgun Club Inc.

6.06 The Executive shall have the power to appoint a Chief Range Officer and Range Officers as required.

6.07 The Executive shall have the power to suspend members either for a definite period of time or indefinitely as outlined in Article 3.04.

6.08 The Executive shall ensure that all Permits, Licenses, Insurance, Government approvals, etc shall be kept current and in a legal state.

ARTICLE VII – EXPENDITURES

- 7.01 The SVHGC is a volunteer organization. No member shall receive any remuneration for services rendered but may be reimbursed for reasonable expenses incurred in connection with the business of the SVHGC. An exception to this is when a member is also a contractor or has equipment the SVHGC may hire from time to time to do work for the club. In that instance the member will be treated as any other such contractor or equipment for hire individual or business.
- 7.02 The Executive shall be empowered to make expenditures and enter into contracts in order to facilitate the operation of the SVHGC.
- 7.03 All expenditures shall be approved by the executive.

ARTICLE IX – SIGNING OFFICERS

- 9.01 The signing officers for financial transactions and documents shall be the President, Treasurer, Vice-President, and Secretary. The Directors at Large may be approved as signing officers if deemed required by the President and approved by a majority vote of the remainder of the executive. Two of the four signatures are required.

ARTICLE X – FISCAL YEAR and Membership Dues

- 10.01 The fiscal year of the SVHGC shall be January 1 to December 31 of each year. Annual membership dues to be reviewed and set annually by the Executive prior to November for the following year. Dues to be ratified at the next AGM.
- 10.02 Membership dues are payable November 15 to December 31 for the following year. Members who have been members in good standing who do not renew their membership by January 15 of the new fiscal year shall be charged a late administration fee \$25.00 in addition to the membership fee set by the Executive. Persons who do not renew their membership by January 15 of the new fiscal year will no longer be considered a member in good standing and/or a member of the SVHGC.
- 10.03 New Members joining the club for the first time shall be charged the full membership fee regardless when they join. (The membership fee will be the same whether joining in May or September.) There will be no prorated memberships.

ARTICLE III – AFFILIATION and INSURANCE

- 3.01 The SVHGC shall maintain an affiliation with the Manitoba Wildlife Federation.
- 3.02 The SVHGC will maintain member insurance offered as a member organization of the Manitoba Wildlife Federation, General Liability Insurance, Property Insurance, Directors and Officers Liability Insurance, and any other Insurance deemed necessary by the Executive.

ARTICLE XI – AMENDMENTS

- 11.01 The Constitution may be amended at either of the General Meetings or at Special Meeting called for the purpose of amending the constitution.
- 11.02 Notice of the proposed amendment(s) shall be in writing and shall be sent to all Members of the SVHGC at least seven (7) days prior to the meeting in accordance with Article 5.01.
- 11.03 The amendment(s) must be approved by a majority of the members present.

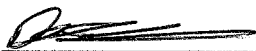
ARTICLE XII – DISSOLUTION

- 12.01 The SVHGC may be dissolved by the membership if the membership determines that the organization no longer serves any purpose.
- 12.02 Any funds and assets of the SVHGC remaining after satisfaction of all obligations shall be donated to a local charity by the Executive at the time of dissolution.

Approved by the Membership of the Swan Valley Handgun Club Inc.

at the Meeting of the same

this 22nd day of April, 2017



Signature
Dustin Humeniuk, President



Signature
Richard Bidzinski, Secretary